

Elton Furze Golf Club General Committee Meeting

Minutes of a meeting held on Tuesday 7 June 2016

Present:

David Smith	Chairman & Men's Vice-Captain
Trish Crighton	Treasurer
Sue Dibble	Ladies' Captain
David Tansley	Seniors' Captain
Marilyn Smith	Ladies' Vice-Captain
Andy Anderson	Men's Competitions Secretary
Rob Stone	Men's Handicap Secretary
Barbara Stone	Ladies' Competitions Secretary
Brian Draper	Men's Representative
Paul Bolden	Men's Representative
Chris Cordery	Secretary

Apologies: Mbachi Nkana, Sue Anderson

Absent: Roger Mayhew (sent apologies later)

Item	Discussion	Action
1	Introduction The Chairman welcomed everyone to the meeting.	
2	Apologies The Secretary recorded apologies for absence.	
3	Introduction of new Club Professional David S introduced the new Club Professional, Matthew Rea, to the Committee. Matthew said a few words about his background and explained what he wanted to achieve in his new role: in the shop, with his coaching/lessons and playing. He wanted to re-introduce Captain/Pro challenges and he was keen to take members along to Pro-Am PGA events. His golf teaching experience had included time at the David Leadbetter Academy in Florida and he hoped his experience there would be of interest to EFGC members who wanted to improve their golf skills through coaching.	
4	Minutes of Last Meeting Minutes of the previous meeting held on 10 May 2016 were approved. Proposed by Andy Anderson. Seconded by Rob Stone.	
5	Matters Arising <u>Trophy Review</u> Paul was making good progress with his review of trophies and the final output would be a list of trophies against competitions to which they had been allocated, a list of trophies not allocated and identification of trophies that were missing. Trish agreed to help Paul where necessary and, in particular, find out what the WJ trophy was intended for. Paul agreed to send his final review list to Chris when it was complete. <u>Competitions Prize List</u> David S had a spreadsheet, created by Mbachi, which showed the allocation of prize money to competitions. Trish was asked to check that the total amount in the spreadsheet was within the money collected from different competitions in the previous year (2015), excluding Captains' Day, Charity Day and Christmas competitions.	Trish Paul Trish

	<p>Furthermore, David S clarified that all money (100%) collected from entry fees to Captains' Day, Charity Day and Christmas competitions must be used for prizes within the current year.</p> <p><u>Committee Roles and Responsibilities</u> The current list of Committee Roles and Responsibilities needed updating and Chris was asked to send a template and some advice for everyone who needed to complete a section of the document.</p> <p><u>EGM</u> An EGM to elect a Men's Representative to replace Julian was now arranged for 7.00 pm on 11 July 2016, the same evening as the next Committee meeting.</p> <p><u>Pace of Play</u> Chris had arranged to meet Ben on 8 June to discuss the proprietor's responsibilities for helping to improve the pace of play on the golf course.</p> <p><u>Poorly supported competitions</u> At the previous meeting Sue A had asked the Committee to consider moving poorly supported weekend competitions to mid-week or playing them over two days. Andy and Barbara agreed to give this matter further thought and make recommendations to the next meeting.</p> <p><u>Prizes at the Seniors vs Ladies competition</u> David T asked the meeting to accept a point of clarification. Prize money given by the Committee for the recent Seniors vs Ladies competition was donated to charity by the winners of the event.</p>	<p>Captains</p> <p>Chris</p> <p>Chris</p>
6	<p>Reports David S agree to recommend to Ben that the code number for the defibrillator should be placed underneath the device's container box and members informed of it position. Furthermore, David also agree to ask Ben to put the code number on the next scorecard print run.</p> <p>David reported that the organisers of the recent Cycle Race were aware of the inconvenience that had been caused to Club members at the weekend and they had agreed to give compensation in the form of a £100 donation to Captains' charities.</p> <p>Reports circulated before the meeting were accepted without need for clarification.</p>	<p>David S</p> <p>David S</p>
7	<p>Uncollected Prizes Trish asked the Committee to revisit the subject of what needed to be done with uncollected prize money. The meeting still considered that the Treasurer should not spend time reminding competition winners of the need to collect their prizes.</p> <p>It was decided that after a certain amount of time had elapsed, Trish should send uncollected prizes to home addresses by mail.</p>	<p>Trish</p>
8	<p>Card Markers for players without fellow competitors The Committee was informed that occasionally competitors who had no playing partners were allowed to 'mark their own cards'. Whilst this happened rarely and had not appeared to be an issue in the past there was sense in the Club that some players might be engineering this situation and then not be entirely honest about the scores for which they were signing.</p> <p>This created a great deal of debate and a satisfactory single solution or combination of solutions could not be found.</p>	

	<p>Chris was asked to arrange for an e-mail to be sent to all members informing them of the situation and encouraging them make sure, as far as they were able, that they had playing partners or markers who would be able to verify and sign their cards.</p> <p>Competition Secretaries were asked to pre-empt this situation by reviewing entries just before a competition and remind players who had no playing partners to adjust their tee times or find someone to mark their cards.</p> <p>As a last resort and in exceptional circumstances players would have to be allowed to 'mark their own cards'.</p>	<p>Chris</p> <p>Comp Secs</p>
9	<p>Competition Fees</p> <p>David T asked whether competition fees should be reduced from their current level of £3. The basis for this was that the Committee appeared to have accumulated a large surplus of money, but this wasn't necessarily the case. It wouldn't be until the end of the year when the Committee knew for sure what money it held and what liabilities it had, so it was premature to consider reducing competition fees based on the financial information that was available right now.</p> <p>Brian had explored a number of financial scenarios and he concluded that by reducing competition fees the Committee would probably begin to experience a financial shortfall within 3 years, depending on the size of any reduction.</p> <p>There was a consensus of opinion that competition fees should not be raised or reduced unless there was a compelling reason to do so. Furthermore, the Committee considered that if there was a large surplus of funds at the end of a year, more than 80% of income should be returned to members in prizes.</p> <p>This principle was accepted by the meeting.</p>	
10	<p>Seniors' financial contributions to the Committee</p> <p>David T asked, on behalf of the Senior's section, what the Seniors' financial contributions to Committee funds were used for. Brian gave him a list of items he could take back to the Seniors' committee next week. This included: insurances, honours boards, captains' shirts and sweaters, some match expenses and stationery.</p> <p>Rob pointed out that Seniors should consider themselves to be one of four sections of EFGC, each of which should contribute to the General Committee's overheads.</p>	David T
11	<p>Falls and Spring am-am Competitions</p> <p>Andy asked the Committee to approve returning the Falls and Spring am-am competitions to their original format of teams of four, two scores to count + all four on holes 6 and 16. The Committee agreed and Chris was asked to alter the Competitions Bible accordingly.</p>	Chris
12	<p>Correspondence</p> <p>One Club member had asked for a letter of introduction to a new club he was considering joining. Merely for information Chris informed the Committee that this was one of Ben's responsibilities which he was content to undertake.</p>	
13	<p>Any Other Business</p> <p><u>Outstanding Invoice</u></p> <p>Mbachi had asked for an invoice from Fee for £93.60 to be paid. This was a little more complicated than it seemed because the amount was for a meal that was provided for a cancelled match in 2015.</p>	

	<p>The Committee agreed to settle the outstanding invoice (action for Trish), but David S agreed to speak with last year's Men's Captain to recover money paid by home players for food and from Lakeside Lodge who had, apparently, accepted some liability for food costs.</p> <p><u>Buggies</u> Marilyn mentioned that visitors seemed to be getting priority over lady members when it came to allocation of buggies by the Pro shop. There was greater profit to be made from visitors' hiring buggies than members so the Pro shop's position was understandable. Marilyn was asked to speak with Matthew about this and put forward the lady members' point of view.</p> <p><u>Ball Washers</u> David S agreed to speak with Ben to find out when the ball washers that used to be positioned around the course would be replaced.</p> <p><u>Grant towards Seniors' Away Day</u> David T asked for a grant of £60 towards the costs of the Seniors' Away Day that will be held on 23 June. This was approved.</p> <p><u>Slow play during Maplestone Bowl competition</u> Paul mentioned slow play in the Maplestone Bowl competition that had been played earlier in the day. This, it seems, had been created by some Seniors' section members teeing off earlier than their designated tee time and David T agreed to continue to work at raising seniors' awareness of the need to adhere to allocated tee times.</p> <p><u>Inter-club matches fixture list</u> David S, in his capacity as Men's Vice-Captain was beginning to think about the inter-club match fixture list for next year. He had been approached by a club the Elton Furze does not currently have in its fixture list and David wondered whether there was a protocol for adding new clubs to the list. No-one on the Committee was aware of a protocol, but adding to the current fixture list might cause issues for Ben.</p> <p>David decided to consider his fixture list for 2017 and discuss it with Ben if he was likely to need a net increase in the number of matches he wanted to play.</p>	<p>Trish David S</p> <p>Marilyn</p> <p>David S</p> <p>David T</p> <p>David S</p>
13	<p>Date of Next Meeting The next meeting will take place on Monday 11 July at 7.15 pm, with an EGM held immediately beforehand starting at 7.00 pm.</p>	All

These minutes were agreed as a true and accurate record of the meeting.

David Smith
Chairman
11 July 2016